

**Quarterly Meeting of the Advisory Board to the Ten Year Plan to End Chronic Homelessness
December 14, 2007**

Goals	Proposed Actions and Goals of the 2nd Quarter	Progress Report on Actions and Goals for the 2nd Quarter	Proposed Actions and Goals for 3rd Quarter
Goal #1: Support the development and operations of at least eighty-one (81) new units of housing for the chronically homeless (Minvilla's 57 units and Helen Ross McNabb's 24 units).	<ol style="list-style-type: none"> 1. Our office will fulfill its role in assisting Minvilla's developer regarding the project's last piece of capital. 2. Our office will work with HRMN to: (1) acquire the correct zoning for its projects, (2) generate neighborhood acceptance of the project, and (3) navigate the political waters regarding each project's location. 	<ol style="list-style-type: none"> 1. The County's Industrial Development Board is prepared to issue a PILOT to Minvilla. 2. This work is on-going and our office continues to be involved with HRMN on all fronts. 	<ol style="list-style-type: none"> 1. Make sure that Minvilla closes in early '08 (PILOT, Bonds, Historic Credits, and 4% Credits) and that construction begins. 2. Continue to assist HRMN so that it can begin construction in 4th Quarter (contingent upon the success of HRMN's FHLB Grant).
Goal #2: Catalyze the pre-development work for at least eighty (80) additional housing units so that they can become operational in the Ten Year Plan's third year.	<ol style="list-style-type: none"> 1. Our office will work with Alvin Nance and others to identify existing development opportunities. 2. Our office will assist in the creation of a development team that can oversee the development of all new units. 	<ol style="list-style-type: none"> 1. This meeting took place but produced no slam dunk opportunities. 2. Our office has decided to lead the development efforts associated with bringing more units on line. 	<ol style="list-style-type: none"> 1. Work out lease/purchase terms with Bob Monday on Parkway Hotel. 2. Apply for 9% Tax Credits. 3. Develop partnership with existing properties to open up additional units for the chronically homeless.
Goal #3: Utilize national "best-practice" models to identify sustainable models for the development and operation of housing for the chronically homeless.	<ol style="list-style-type: none"> 1. We will continue to network with other cities to determine how they successfully created a sustainable model. 2. Our office will develop a business plan (financial pro forma) to project annually what it will cost to develop and operate the housing needed to successfully implement the TYP. 	<ol style="list-style-type: none"> 1. We have had numerous conversations with other lead cities (Denver Event for Mayors and Directors, 11/15-11/16). 2. We have completed this operational pro forma for the TYP. 	<ol style="list-style-type: none"> 1. Raise \$1.6 Million for the TYP.

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<p>Goal #4: Wholeheartedly commit to and effectively implement a data collection system which will support the identification and management of Knoxville's chronically homeless population.</p>	<ol style="list-style-type: none"> 1. Our office will work with David Patterson and his staff to develop a common understanding of what will be required of them to make HMIS an integral part of each service provider's operations. 2. We will continue to convene the quarterly meetings between the service providers and David's HMIS team. 3. Our office will be more involved with David's team in the 2nd Quarter than we were in the 1st Quarter. 	<ol style="list-style-type: none"> 1. David has spent time with CAC, VMC, and KARM to this end. Time is now scheduled with Salvation Army. 2. Quarterly meetings have been replaced by the individual organizational work plans. I will hold DP and the service providers accountable. 3. I have been working very closely with David and his team during the quarter. 	<ol style="list-style-type: none"> 1. I will work with David Patterson's office to develop an individual work plan for achieving "integrality" at KARM, SA, VMC, and CAC. 2. The TYP office will fund one additional position for DP's office. This position will increase his office's ability to trouble shoot and program.
<p>Goal #5: Reduce inefficiencies and duplication within the current case worker and service provider network.</p>	<ol style="list-style-type: none"> 1. Work with the homeless coalition to develop a follow-through plan to make sure that the case manager training is being successfully implemented in the field. 2. Work with the homeless coalition and all homeless service providers to better connect the discharge planners with all homeless care providers. 	<ol style="list-style-type: none"> 1. Worked with homeless coalition to sponsor case management training. 2. Burt Rosen and I have agreed to co-chair the homeless coalition's discharge planning sub-committee. 	<ol style="list-style-type: none"> 1. Work with executive directors of various service providers to establish common definitions and operating goals. 2. Burt and I will work with the homeless coalition's discharge planning sub-committee to identify the big goals that our committee wants to accomplish in the next year.
<p>Goal #6: Recruit fifty (50) churches to pledge support (time, talent, treasure) to the implementation of the Ten Year Plan.</p>	<ol style="list-style-type: none"> 1. Use the response cards from the faith-based gathering to build the initial faith-based support for the TYP. 2. Develop a program to train groups to effectively move into relationship with individuals who have been housed. 3. Develop a speakers bureau that can inform the churches about the TYP. 	<ol style="list-style-type: none"> 1. All energy has been devoted to developing a mentoring/friendship program where faith-based organizations are matched up with individuals who have entered into permanent supportive housing. 	<ol style="list-style-type: none"> 1. We will complete the curriculum for mentor/friendship training, and we will hire the right person to lead this effort.
<p>Goal #7: Develop a public relations campaign to build community-wide awareness and generate buy-in to the Ten Year Plan.</p>	<ol style="list-style-type: none"> 1. Develop a basic web presence on the City of Knoxville's website (and the County's website). 2. Develop a web-based presence that is linked to the City's site to utilize more contemporary forms of communication (e.g., blogs and video). 3. Develop and begin to implement a public relations strategy. For instance, our office will speak to numerous neighborhood organizations. 	<ol style="list-style-type: none"> 1. This basic presence on both the City and County's website has been established. 2. The TYP's unique web presence has been established. 3. Our office has had limited speaking engagements during this past quarter. 	<ol style="list-style-type: none"> 1. We will use the TYP website to engage the public (www.tenyearplan.org). 2. We will focus our communication in this period on the nature of the problem.

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Goal #8: Utilize national “best practice” models to identify employment programs that effectively employ chronically homeless individuals.	<ol style="list-style-type: none"> 1. Our office will begin to develop a data base of best practice models. 	<ol style="list-style-type: none"> 1. This work has been accomplished. 	<ol style="list-style-type: none"> 1. We will set-up an employment component for the TYP.
Goal #9: Influence the homeless service providers to adopt and practice the “housing first” model as their primary strategy for serving the chronically homeless.	<ol style="list-style-type: none"> 1. Our office will continue to work with the primary homeless service providers to develop more of a commitment to the “housing first” strategy. 2. We will work hard within the TYP office to develop our messaging about the TYP that recognizes and supports each service provider’s designated agency function. 	<ol style="list-style-type: none"> 1. Our office continues to attend the “critical case” meeting every other Tuesday in an effort to continue to emphasize coordinated case management among different service providers. 2. We have begun this work by gathering with VMC, KARM, and SA to discuss DAF and each organization’s role relative to the continuum of care. 	<ol style="list-style-type: none"> 1. We will establish a monthly/bi-monthly meeting of VMC, KARM, and SA to refine each organization’s role (designated agency function) in assisting our chronically homeless neighbors in their movement toward Permanent Supportive Housing (PSH).
Goal #10: Contribute to the development and completion of the State’s Ten Year Plan.	<ol style="list-style-type: none"> 1. Michael Dunthorn will meet with the person who has been hired to develop the State’s TYP. 2. Our office will work with the Mayors and others to determine how the State’s TYP can become a priority of the Governor. 	<ol style="list-style-type: none"> 1. The woman hired to write the State’s plan never performed. 2. Tim Burchett has expressed an interest in elevating the importance of the State’s TYP. 	<ol style="list-style-type: none"> 1. Michael D and Ginny W to work with State Senator Burchett to get the State Plan higher on the Governor’s priority list.